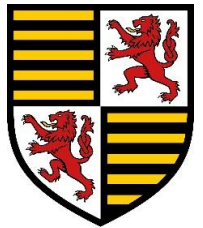


APPLICATION FORM

Please complete in black ink



1707

POST

I. Personal Details

Title	
First Names	
Surname	
Address	
Tel number	
Mobile number	
Work Tel number	
Email address	
Previous names (Maiden)	
Do you hold a full UK driving licence?	
Do you have the use of a car for work?	
Do you require a work permit?	
Do you hold a Valid First Aid Certificate? If so please provide the name & date of qualification and also name of qualification & training organisation.	

2. Education (Secondary, Further and Higher)

Establishment Name & Town	From	To	Qualifications / Grade

3. Career Details

Present Employer	From	Salary / Scale	Position Held

As far as possible all previous employers must be listed in chronological order beginning with the most recent. Please identify any gaps in employment.

Previous Employer(s)	From	To	Position Held

4. Availability

Date available to start or notice period:

5. References

Please provide the names and addresses of TWO referees, one of whom should be your present (or most recent) employer. Referees should have known you for at least two years but must not be related to you.

Name	Name
Position	Position
Address	Address
Tel number	Tel number
Email address	Email address

6 Checks with the Disclosure and Barring Service (DBS) and Declaration:

Warminster School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All successful applicants must be willing to undergo a criminal record check with the Disclosure and Barring Service and we therefore ask you to sign the following statement:

I am aware that if I am selected for this job I shall be required to give the School consent to institute a Disclosure check with the DBS to the Enhanced Level.

I am aware that I am required to declare any convictions or cautions I may have had, regardless of how long ago. Disclosure of a criminal record may not debar me from appointment as the nature of the offence, how long ago, and at what age it was committed and any other relevant factors will be taken into consideration.

Failure to declare a conviction may disqualify you from appointment or result in summary dismissal if the discrepancy comes to light. Please submit information in confidence enclosing details in a separate sealed envelope which when seen will be destroyed by the Headmaster. If you would like to discuss this beforehand please telephone in confidence the Bursar (01985 210105) for advice.

I confirm that the information I have given is correct and if found subsequently to be false then I may be liable to dismissal:

Signed:

Date:

It is the School's policy to employ the best-qualified employee for each position and not to discriminate against any person because of race, colour, national origin, sex, marital status or disability.

We would be grateful to know how you heard of this vacancy?

Bath Chronicle Blackmore Vale Magazine Wiltshire Times Warminster Journal Salisbury Journal Other (please circle)

On-line (please give website)

School website

Word of mouth